

## Delegation of authority to the Audit Committee to approve the Annual Report and Accounts (ARA)

<b>Agenda item 16 Paper 12</b>	
<b>Author:</b>	Justin Dix, Governing Body Secretary
<b>Executive Lead:</b>	Matthew Knight, Chief Finance Officer
<b>Relevant Committees or forums that have already reviewed this paper:</b>	None but discussed in Audit Committee
<b>Action required:</b>	For decision
<b>Attached:</b>	None
<b>CCG Strategic objectives relevant to this paper:</b>	Core business: relevant to all / most objectives
<b>Risk</b>	No significant risks. The technical sign off of the ARA is only undertaken following a detailed process of external and internal audit scrutiny which ensures compliance with DH Manual of Accounts guidance.
<b>Compliance observations:</b>	<b>Finance:</b> The annual report and accounts includes agreement to the CCG's end of year financial position (in this case the deficit position agreed with NHS England).
	<b>Engagement :</b> There is extensive engagement with member practices and Governing Body members as part of the process. The Annual Report also describes how the CG has engaged with patients and public during the year.
	<b>Quality impact:</b> No specific issues – QIA work referenced in the ARA
	<b>Equality impact:</b> No significant issues – the CCG is required to

highlight how it has met its statutory duties in the ARA

**Privacy impact:** No specific issues

**Legal:** The ARA is a requirement of CCGs under the 2012 Health Act

## **EXECUTIVE SUMMARY**

This will be the third annual report and accounts for Surrey Downs CCG. As with previous years delegation to the Audit Committee to sign off the ARA is requested due to the timing issues involved.

Audited Accounts and the Annual Report must be submitted to NHS England by the 27<sup>th</sup> May 2016. However they must be agreed prior to this to enable any technical amendments to be made during the final week of the process. The Audit Committee is scheduled for the 20<sup>th</sup> May to enable this to happen.

The draft report will be circulated to Governing Body members and GP practices during late April to enable them to comment and will be on the agenda for the April Governing Body Seminar. The majority of the report is factual and based on the work of the Governing body and its committees, reports from auditors, and outcomes of other processes such as IG Toolkit compliance. There will be a report directly setting out the views of the member practices, co-ordinated through locality chairs.

The Governing Body is asked to AGREE that the Audit Committee be delegated with the sign off of the Annual Report and Accounts during May 2016, in accordance with DH Manual of Accounts timescales.

**Date of paper**

11<sup>th</sup> March 2016

**For further information contact:**

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