

Date first added	Name of meeting	Para ID	Issue	Description of action	Lead	Update or other notes	Expected completion date	Days on log	Closure date	Status
May-16	GBP1	GBP1270516/103	Care Planning	Risk assessment of EMIS vs. PACE	JB			118		Open
Jul-16	GBP1	GBP1290716/014	Questions from the Public	Confirm the budgeted cost of the Community Hospitals consultation	JB			55		Open
Jul-16	GBP1	GBP1290716/069	Community Hospitals	Update on Leatherhead regeneration to be given at a future meeting of the GB	YR/JD	To be presented at the meeting of the Governing Body on 25/11/16 - added to forward plan	25/11/2016	55		Recommended for closure
Jul-16	GBP1	GBP1290716/105	Primary Care Strategy	Produce a roadmap and plan of how the PCS would be delivered including: workforce; interaction of the CEPN; the prevention piece being made more robust; and the CCG governance of such through the newly formed committee.	SE			55		Open
Jul-16	GBP1	GBP1290716/131	Finance report	Conversation to take place with Crawley or Horsham and Mid-Sussex teams to identify trends	MK			55		Open
Jul-16	GBP1	GBP1290716/151	Quality	Send Dr Graham further information regarding pressure ulcers at Kingston Hospitals.	EC	Information sent and nothing further requested.		55		Recommended for closure
Jul-16	GBP1	GBP1290716/171	Risk Management	Confirm timeframe for equality impact assessment around the EPRR policy to DS	MK	Equality Impact Assessment complete.		55		Recommended for closure
Jul-16	GBP1	GBP1290716/177	Committee Reports	PC to meet with Locality Chairs to discuss the new NHSE guidance on managing conflicts of interest.	PC			55		Open
May-16	GBP1	GBP1270516/107	Strategy	Review of strategies remitted to EMT	RM	End of Life Care Strategy and Quality Strategy for EMT review in September 2016 ahead of the October Governing Body meeting.		118		Recommended for closure
Jul-16	GBP1	GBP1290716/067	Community Hospitals	List of points to be met before proceeding with option 2.	EMT	Update to be followed up to EMT. Emailed SMcD to add to EMT forward plan.		55		Recommended for closure
Jul-16	GBP1	GBP1290716/140	RightCare	Event invitations for Fill the Gap event on 29/09/16 to be circulated ASAP	JC	Complete		55		Recommended for closure
Jul-16	GBP1	GBP1290716/154	Quality	Lead indicators on workforce to be considered as the procurement process progressed.	SH/RH	Meeting planned between Quality team, CSH Surrey and Public Health team post awarding of contract to discuss metrics.		55		Recommended for closure
Jul-16	GBP1	GBP1290716/161	Adult Safeguarding	Provide an update on the business plan put forward to the Surrey Collaborative at the next meeting of the GB	RMcC	Consider under matters arising.	30/09/2016	55		Recommended for closure