

**Annual General Meeting of the Clinical Commissioning Group: 30th
September 2016, 4.00 – 5.15pm.**

Dorking Halls, Reigate Road, Dorking RH4 1SG

For details of the meeting and general information about Surrey Downs CCG visit our website www.surreydownsccg.nhs.uk.

Please note that there will be the opportunity for partners and the public to meet informally with the member practices and Governing Body members over tea and coffee between 3.30 and 4.00 to ask questions about the CCG and its work.

AGENDA

Standing items			
1.	Welcome and introductions - <i>Chairman</i>	To Note	Verbal
2.	Apologies for absence – <i>Chairman</i>	To Note	Verbal
3.	Confirmation of quorum – <i>Chairman (see footnote to the agenda – extract 3.6.1 from the CCG’s constitution)</i>	To Note	Verbal
4.	Register of Interests of Member Practices – <i>Chairman</i>	To Note	Att 1.
5.	Minutes of 2015 Annual General Meeting – <i>Chairman.</i>	To Agree	Att 2.

Annual report and accounts 2015/16			
6.	2015/16 Annual Report – Chairman	To Note	Att 3.
7.	2015/16 Accounts – Chief Finance Officer	To Note	
8.	Revised Conflict of Interest Management Arrangements	To Note	Att 4.
Keynote address and questions			
9.	<i>Dan Eley, Founder and Chief Executive Officer of The Dan Eley Foundation (see below)</i>	Presentation	
10.	Questions from the public - Chairman	To Discuss	Verbal

Biographical Note – Dan Eley

This year the CCG will be joined by Dan Eley, founder and Chief Executive of the Dan Eley Foundation, as guest speaker. Dan set up the foundation following a diving accident in the Colombian Amazon, which left him paralysed from the shoulders down. He spent a year in hospital, fighting for his life and facing up to the enormous emotional and physical challenges of being severely paralysed. Dan will be talking about his life and experiences of healthcare, exploring the impact professionals have as individuals and as part of a broader system.

Constitutional requirements for the Annual General Meeting of Surrey Downs Clinical Commissioning Group

10.1.1 The Group will publish annually ... an Annual Report, presenting the Group's Annual Report to a public meeting.

4.5.1 The Group will demonstrate its accountability to its Members, local people, stakeholders and the NHS Commissioning Board in a number of ways, including by: (f) meeting annually in public to present its Annual Report (which must be published);

3.14.1 The AGM of the Council of Members' Meetings, at which the Group presents the Annual Report to the public, shall be public.

3.6.1 One third of persons entitled to vote upon the business to be transacted, each being a Practice Representative, shall be a quorum for the Council of Members' Meeting.

3.6.3 Governing Body members will be confirmed at the CCG's Annual General Meeting

Important information on the conduct of this meeting

- Please note that all timings are indicative
- This meeting is being recorded to ensure the accuracy of the minutes.
- Freedom of Information Act: Those present at the meeting should be aware that their names and designations may be recorded in the minutes of this meeting, which will be published on the CCG's web site and otherwise freely available.

Circulation:

CCG Member Practices and Governing Body members

Publicly available on the CCG website