

ADDENDUM 2 (of 11) to Surrey CCGs' Framework for 'Committees in Common' - supporting Surrey Heartlands' governance arrangements for decision making.

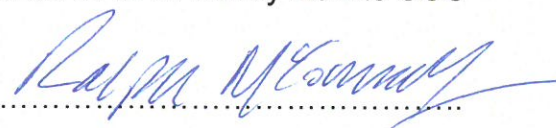
NHS Surrey Downs CCG agrees to participate in the Surrey Heartlands' Sustainability and Transformation Plan Committees in Common, working in accordance with the agreed 'Framework'.

Surrey Downs CCG's Sustainability Transformation Committee is convened as follows:

Membership (voting Governing Body members)	Ralph McCormack, Interim Chief Officer Dr. Claire Fuller, Clinical Chair Peter Collis, Lay Member (Governance)
Nominated deputies	Matthew Knight (Chief Finance Officer) (Deputy for Ralph McCormack) Dr Russell Hills (GP Governing Body member) (Deputy for Dr Claire Fuller) Debbie Stubberfield (Governing Body Registered Nurse) (Deputy for Peter Collis)
Quoracy	Two members one of whom shall be the lay member (or his nominated deputy). Nominated deputies may be part of the quorum where required.
Convener	The Convener of the Surrey Heartlands' Sustainability Transformation Plan 'Committees in Common' is Jonathan Perkins, who is a lay member (Governance) of Surrey Downs CCG Governing Body. The Convener role is shared by the individual CCG 'Committees', but is not a member of any of the committees or part of the decision making process. For the avoidance of doubt, s/he will facilitate the wider discussions to inform the decisions and work towards achieving consensus, but will not participate in individual CCGs' debate to reach their final decisions.
In attendance (non voting) officers	James Blythe, Executive Lead for STP
Scope of decision making	(1) Sign off of the Sustainability Transformation Plan in accordance with the stipulated deadline (21 October 2016) (2) Sign off of the mobilisation plan.
Decision Making	The Surrey Downs CCG Sustainability Transformation Committee will arrive at its decisions through consensus.

Calling Meetings	At such times and places as the Convener may direct on giving reasonable written notice.
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SIGNED on behalf of NHS Surrey Downs CCG

Chief Officer  Date 19 October 2016 ...

Chair  Date 19 October 2016 ...