



Surrey Downs Clinical Commissioning Group

Governing Body

27th January 2017, 1pm – 3.30pm

St Mary's Church Hall, Stoke D'Abernon, Surrey, KT113PX

Agenda

For details of the meeting and general information about Surrey Downs CCG visit our website www.surreydownsccg.nhs.uk.

With reference to item 1.4, individuals that have an interest in a specific agenda item might be directed not to take part in discussions or may be required to leave the meeting for the duration of that item, the Chairman's decision on this matter to be final following any review of whether a conflict of interest exists.

1.	Meeting Matters	Purpose / Support	Presenter
1.1.	Welcome and Introductions	Note/Oral	Fuller, Claire
1.2.	Apologies for Absence	Note/Oral	Fuller, Claire/ Justin Dix
1.3.	Quorum	Endorsement/Oral	Fuller, Claire/ Justin Dix
1.4.	Register of Members' Interests and potential conflicts of interests relevant to the meeting	Note/Paper	Fuller, Claire/ Justin Dix
1.5.	Questions from the Public	Discussion/Oral	Fuller, Claire
1.6.	Minutes of the last meeting	Approval/Paper	Fuller, Claire/ Justin Dix
1.7.	Matters Arising and Action Log	Approval/Paper	Fuller, Claire
2.	Chairman's Actions	Endorsement/Oral	Fuller, Claire

3.	Chief Officer's Report	Note/Paper	McCormack, Ralph
4.	Epsom Update	Discussion/Presentation	Hilary Floyd
5.	Quality and Performance	Purpose / Support	Presenter
5.1.	Quality and Performance Report	Endorsement/Paper	Clark, Eileen
5.2.	Dashboard - Constitution measures	Note/Paper	Hams, Steve
5.3.	Dashboard - Outcomes indicators	Note/Paper	Hams, Steve
5.4.	Dashboard - Operating Plan metrics	Note/Paper	Hams, Steve
5.5.	Commissioning for Value (RightCare)	Note	Hams, Steve
6.	End of Life Care Strategy	Note/Paper	Blythe, James
7.	Annual Equality and Diversity Report	Approval/Paper	Hills, Russell
8.	Finance and Planning		
8.1.	Finance Report	Approval/Paper	Knight, Matthew
8.2.	Commissioning Intentions - to agree	Approval/Paper	Blythe, James
9.	Governance and Organisational Development		
9.1.	Risk Report	Purpose / Support	Presenter
9.1.1.	Governing Body Assurance Framework (GBAF)	Discussion/Paper	Knight, Matthew
9.1.2.	Corporate Risk	Discussion/Paper	Knight, Matthew
9.2.	Conflicts of interest update	Note/Oral	Knight, Matthew
9.3.	Policy Revision - Procedures That Are Not Routinely Funded	Approval/Paper	Blythe, James
10.	Clinical Cabinet update	Note/Oral	Fuller, Claire

11.	Governing Body and Committee Updates	Purpose / Support	Presenter
11.1.	Governing Body seminars and development	Note/ Oral	Fuller, Claire
11.2.	Audit Committee	Note/Paper	Collis, Peter
11.3.	Quality Committee	Note/Paper	Stubberfield, Debbie
11.4.	Remuneration and Nominations Committee	Note/ Oral	Collis, Peter
11.5.	Finance and Performance Committee	Note/Oral	Perkins, Jonathan
12.	Other Matters	Purpose / Support	Presenter
12.1.	Any Other Urgent Business	Discussion/Oral	Fuller, Claire
12.2.	Future Meeting Dates	Note/Paper	Fuller, Claire

Important information on the conduct of this meeting

- In accordance with the CCG's constitution and Section C3.17 (i) (ii) and Sections 1(2) and 1(8) of the Public Bodies (Admission to Meetings Act 1960), it is resolved that it may be necessary for representatives of the press and other members of the public to be excluded from any section of this meeting wherein public discussion, having regard to the confidential nature of the business to be transacted, would be prejudicial to the public interest.
- The quorum of the meeting of the Governing Body shall be not less than one third of the members of the Governing Body present, at least one (1) of whom shall be a Lay Member, one (1) an employee of the Group and two (2) clinical members.
- This meeting is being recorded to ensure the accuracy of the minutes.
- Freedom of Information Act: Those present at the meeting should be aware that their names and designations may be recorded in the minutes of this meeting, which will be published on the CCG's web site and otherwise freely available.