



Governing Body Meeting: Friday 19th December 2014, 2.30 - 5pm

St John's School, Epsom Rd, Leatherhead, Surrey KT22 8SP

For details of the meeting and general information about Surrey Downs CCG visit our website www.surreydownsccg.nhs.uk

AGENDA

Standing items			
1.	Welcome and introductions – Chairman To note the appointment, subject to confirmation of constitutional changes, of Mr James Blythe (Director of Commissioning and Strategy) to the Governing Body.	To Note.	Verbal
2.	Apologies for absence – Chairman	To Note.	Verbal
3.	Register of Members Interests and potential conflicts of interest – Chairman	To Note.	Att 1.
4.	Minutes of the Governing Body Meeting held on 10th October 2014 – Chairman	To Agree	Att 2.
5.	Matters arising not on the agenda - Chairman	To Discuss	Verbal

Business items			
6.	Chief Officer's Report – <i>Chief Officer.</i>	To Discuss	Att 3.
Commissioning and Strategy			
7.	Co-commissioning of Primary Care – Surrey Downs CCG preferred model and application to NHS England – <i>Chief Operating Officer</i>	To Agree	Att 4.
8.	2015/16 Commissioning Intentions – <i>Chief Finance Officer</i>	To Agree	Att 5.
9.	Young Carers Strategy – <i>Chief Operating Officer.</i> This item will be presented by Helen Cook as the CCG's lead for Children and Young Peoples' strategy development	To Agree	Att 6.
10.	Emotional and Mental Health and Wellbeing Strategy – <i>Dr Jill Evans</i>	To Agree	Att 7.
Quality, Performance and Delivery			
11.	Quality and Performance Report – <i>Head of Clinical Quality / Chief Finance Officer</i>	To Discuss	Att 8.
12.	2014/15 Delivery Plan and Key Programmes Report – <i>Chief Operating Officer.</i>	To Discuss	Att 9.
13.	Finance and Recovery Report (including approval of delegated limits) – <i>Chief Finance Officer.</i>	To Discuss and agree	Att 10.
14.	Timetable for the Annual Report and Accounts – <i>Chief Finance Officer.</i>	To agree	Att 11.
15.	Hosted Services Policies for approval – <i>Chief Operating Officer</i> i. Continuing Healthcare Disputes Policy ii. Clinical tasks delegation policy iii. Treatments not routinely funded and thresholds for treatment	To Agree	Att 12.
Assurance and Governance			
16.	Assurance framework and risk register – <i>Chief Officer.</i>	To Discuss	Att 13.

17.	Audit Committee Minutes September and October 2014 - Chair of the Committee.	To Note	Att 14.
18.	Quality Committee Minutes October 2014 - Chair of the Committee.	To Note	Att 15.
19.	Role of the Surrey Priorities Committee - Chairman	To note	Att 16.
Other matters			
20.	Any other business - Chairman	To Discuss	Verbal
21.	Questions from the public - Chairman	To Discuss	Verbal
22.	Dates of Future meetings – Chairman	To note	Verbal

Important information on the conduct of this meeting

- In accordance with the CCG's constitution and Section C3.17 (i) (ii) and Sections 1(2) and 1(8) of the Public Bodies (Admission to Meetings Act 1960), it is resolved that it is necessary for representatives of the press and other members of the public to be excluded from any section of this meeting wherein public discussion, having regard to the confidential nature of the business to be transacted, would be prejudicial to the public interest.
- The quorum of the meeting of the Governing Body shall be not less than one third of the members of the Governing Body present, at least one of whom shall be a Lay Member, one an employee of the Group and two (2) clinical members.
- This meeting is being recorded to ensure the accuracy of the minutes.
- Freedom of Information Act: Those present at the meeting should be aware that their names and designations may be recorded in the minutes of this meeting, which will be published on the CCG's web site and otherwise freely available.

Dates of future meetings are available on the CCG website. The next meeting of the Governing Body in Public is at 1pm on Friday 27th February 2015, venue to be confirmed.

Circulation

Governing Body members:

Dr Claire Fuller	Dr Ibrahim Wali	Dr Mark Hamilton
Miles Freeman	Dr Andrew Sharpe	Gavin Cookman
Karen Parsons	Dr Hazim Taki	Peter Collis
Matthew Knight	Dr Kate Laws	
Dr Jill Evans	Dr Suzanne Moore	Eileen Clark (EC)*
Dr Simon Williams	Dr Robin Gupta	Nick Wilson (NW)*
Dr Steve Loveless	Alison Pointu	James Blythe**

Independent Observer: Mr Cliff Bush

** Denotes non-voting member
+ Subject to confirmation*