



Governing Body Meeting: Friday 10th October 2014, 2.30 - 5pm

St George's Christian Centre, Barnet Wood Lane, Ashted, Surrey KT21 2DA

For details of the meeting and general information about Surrey Downs CCG visit our website www.surreydownsccg.nhs.uk

AGENDA

Standing items			
1.	Welcome and introductions - <i>Chairman</i>	To note.	Verbal
2.	Apologies for absence – <i>Chairman</i>	To note.	Verbal
3.	Register of Members Interests – <i>Chairman.</i>	To note.	Att 1.
4.	Minutes of the Governing Body Meeting held on 18th July 2014 – <i>Chairman</i>	To Agree	Att 2.
5.	Matters arising not on the agenda - <i>Chairman</i>	To Discuss	Verbal

Business items			
6.	Chief Officer's Report – <i>Chief Officer.</i>	To Discuss	Att 3.
Commissioning			
7.	2015/16 Commissioning Intentions – <i>Chief Finance Officer</i>	To note	Att 4.
8.	Better Care Fund – <i>Chief Officer</i>	To note	Att 5.
9.	Willow Ward, Woking Hospital – <i>Chief Operating Officer</i>	To agree	Att 6.
10.	The Beeches – <i>Chief Operating Officer</i>	To note	Att 7.
Quality, Performance and Delivery			
11.	Quality and Performance Report – <i>Head of Clinical Quality / Chief Finance Officer</i>	To Discuss	Att 8.
12.	2014/15 Delivery Plan and Key Programmes Report – <i>Chief Operating Officer.</i>	To Discuss	Att 9.
13.	Finance Report – <i>Chief Finance Officer.</i>	To Discuss	Att 10.
Assurance and Governance			
14.	Annual Audit Letter – <i>Chief Finance Officer.</i>	To Note	Att 11.
15.	Assurance framework and risk register – <i>Chief Officer.</i>	To Discuss	Att 12.
16.	Audit Committee Minutes June 2014 - <i>Chair of the Committee.</i>	To Note	Att 13.
17.	Quality Committee Minutes July, and August 2014 - <i>Chair of the Committee.</i>	To Note	Att 14.
18.	Remuneration and Nominations Committee - <i>Chair of the Committee.</i>	To note	Verbal

Other matters			
19.	Any other business - Chairman	To Discuss	Verbal
20.	Questions from the public - Chairman	To Discuss	Verbal
21.	Dates of future meetings - Chairman	To note	Verbal
22.	<p>RESOLUTION</p> <p>In accordance with the CCG's constitution and Section C3.17 (i) (ii) and Sections 1(2) and 1(8) of the Public Bodies (Admission to Meetings Act 1960), it is resolved that it is necessary for representatives of the press and other members of the public to be excluded from any section of this meeting wherein public discussion, having regard to the confidential nature of the business to be transacted, would be prejudicial to the public interest.</p>		

Dates of future meetings

Dates of future meetings are available on the CCG website. The next meeting of the Governing Body in Public is Friday 19th December 2014, venue to be confirmed.

Important information on the conduct of this meeting

- This meeting is being recorded to ensure the accuracy of the minutes.
- Freedom of Information Act: Those present at the meeting should be aware that their names and designations may be recorded in the minutes of this meeting, which will be published on the CCG's web site and otherwise freely available.

Circulation

Governing Body members:

Dr Claire Fuller	Dr Ibrahim Wali	Dr Mark Hamilton
Miles Freeman	Dr Andrew Sharpe	Gavin Cookman
Karen Parsons	Dr Hazim Taki	Peter Collis
Keith Edmunds	Dr Kate Laws	Denise Crone
Dr Jill Evans	Dr Suzanne Moore	Eileen Clark (EC)*
Dr Simon Williams	Dr Robin Gupta	Nick Wilson (NW)*
Dr Steve Loveless	Alison Pointu	

Independent Observer: Mr Cliff Bush

* Denotes non-voting member

