



## Governing Body Meeting: 17<sup>th</sup> May 2013

Oaks Suite, Epsom Racecourse, Epsom Downs, Surrey KT18 5LQ

For details of the meeting and general information about Surrey Downs CCG visit our website [www.surreydownsccg.nhs.uk](http://www.surreydownsccg.nhs.uk)

1.	Welcome and introductions; brief outline of the Clinical Commissioning Group's Role and Functions - <b>Chairman</b>	Verbal	
2.	Apologies for absence	Verbal	2.00 – 2.10
3.	Register of Members Interests – to note. <b>Chairman.</b>	Attachment 1	
4.	Chief Officer's Report – to discuss. <b>Chief Officer.</b>	Attachment 2	
5.	Health and Wellbeing Strategy - for discussion. <b>Sarah Mitchell, Strategic Director, Surrey County Council</b>	Attachment 3	
6.	2013-14 Financial Plan – for discussion. <b>Chief Financial Officer.</b>	Attachment 4	2.10 – 3.15
7.	Quality Report – for discussion. <b>Head of Clinical Quality</b>	Attachment 5	
8.	Risk Register – for discussion. <b>Chief Officer.</b>	Attachment 6	
9.	Better Services Better Value (BSBV) – for decision. <b>Dr Simon Williams; Dr Jill Evans.</b> Please note this item will include a presentation on the BSBV proposals and programme.	Attachment 7	3.15 – 4.45
10.	Any other business. <b>Chairman.</b>	Verbal	4.45 – 5.00
11.	Date of the next Governing Body meeting in public: 19 <sup>th</sup> July 2013, Venue to be confirmed.		

*Please note that all timings are indicative. This meeting is being recorded to ensure the completion of an accurate set of minutes.*

## **Governing Body members**

Dr Claire Fuller (CF)	Dr Aalia Khan (AK)	Mark Hamilton (MH)
Miles Freeman (MF)	Dr Andrew Sharpe (AS)	Gavin Cookman (GC)
Karen Parsons (KP)	Dr Hazim Taki (HT)	Peter Collis (PC)
Keith Edmunds (KE)	Dr Kate Laws (KL)	Denise Crone (DC)
Dr Jill Evans (JE)	Dr Suzanne Moore (SM)	Cliff Bush (CB)
Dr Simon Williams (SW)	Dr Robin Gupta (RGP)	
Dr Steve Loveless (SL)	Maggie Ioannou (MI)	

## **In attendance:**

Eileen Clark (EC) – Head of Quality

Nick Wilson (NW) – Surrey County Council

## **Minutes:**

Justin Dix, Head of Corporate Services and Governing Body Secretary