



Governing Body Meeting: 27th September 2013, 2.30pm

Elmbridge Borough Council
Civic Centre,
High Street,
Esher,
Surrey,
KT10 9SD

For details of the meeting and general information about Surrey Downs CCG visit our website www.surreydownsccg.nhs.uk

Governing Body Business			
1.	Welcome and introductions. <i>Chairman</i> The Governing Body is asked TO NOTE that Dr Ibrahim Wali (Medlinc Locality) has been elected to the Governing Body to replace Dr Aalia Kahn; and that Alison Pointu has been appointed as an external clinical member (Lead Nurse) to replace Maggie Ioannou.	Verbal	2.30 – 2.35
2.	Apologies for absence – TO NOTE. <i>Chairman</i>	Verbal	
3.	Register of Members Interests – TO NOTE. <i>Chairman.</i>	Attachment	
4.	Minutes of the Governing Body Meeting held on 19th July 2013 – TO AGREE. <i>Chairman</i>	Attachment	2.35 – 2.45
5.	Matters arising not on the agenda. <i>Chairman</i>		

6.	Chief Officer's Report – TO NOTE. <i>Chief Officer.</i>	Attachment	2.45 – 3.00
7.	Surrey Downs CCG Objectives and Delivery Plan – TO AGREE. <i>Chief Officer</i>	Attachment	3.00 – 3.25
8.	Governing Body Assurance Framework and Risk Strategy – TO AGREE – Clinical Chair.	Attachment	
9.	Risk Register – FOR DISCUSSION. <i>Chief Officer</i>	Attachment	
Strategy and Commissioning			
10.	Report on the cessation of the EDICS contract – TO NOTE. <i>Chief Finance Officer.</i>	Attachment	3.25 – 3.45
11.	Service Reviews of out of hospital services – TO NOTE. <i>Chief Operating Officer.</i>	Attachment	
Performance			
12.	CCG Quality Report – FOR DISCUSSION. <i>Head of Clinical Quality</i>	Attachment	3.45 – 4.15
13.	CCG Performance Report – FOR DISCUSSION. <i>Chief Operating Officer</i>	Attachment	
14.	CCG Finance Report – FOR DISCUSSION. <i>Chief Financial Officer.</i>	Attachment	
Assurance papers – to note			
15.	Quality Committee Minutes – TO NOTE. <i>Chair of the Committee.</i>	Attachment	4.15 – 4.20
Policies and procedures			
16.	Policies – TO AGREE. Chief Operating Officer <ul style="list-style-type: none"> • HR Policies • Information Governance Policies 	Attachment	4.20 – 4.30

Other matters			
17.	Any other business. <i>Chairman.</i>	Verbal	4.30 – 4.40
18.	Questions from the public. <i>Chairman</i>	Verbal	4.40 – 5.00
19.	<p>Dates of future Governing Body Meetings</p> <p>27th September Formal in public</p> <p>11th October Seminar</p> <p>29th November Formal in Public</p> <p>20th December Seminar</p> <p>31st January Formal in public</p> <p>28th February Seminar</p> <p>21st March Formal in public</p>	For information	
20.	<p>RESOLUTION</p> <p>In accordance with the CCG’s constitution and Section C3.17 (i) (ii) and Sections 1(2) and 1(8) of the Public Bodies (Admission to Meetings Act 1960), it is resolved that it is necessary for representatives of the press and other members of the public to be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, public discussion of which would be prejudicial to the public interest.</p>		

Governing Body members

Dr Claire Fuller (CF)	Dr Ibrahim Wali (IW)	Dr Mark Hamilton (MH)
Miles Freeman (MF)	Dr Andrew Sharpe (AS)	Gavin Cookman (GC)
Karen Parsons (KP)	Dr Hazim Taki (HT)	Peter Collis (PC)
Keith Edmunds (KE)	Dr Kate Laws (KL)	Denise Crone (DC)
Dr Jill Evans (JE)	Dr Suzanne Moore (SM)	Cliff Bush (CB)
Dr Simon Williams (SW)	Dr Robin Gupta (RGP)	Eileen Clark (EC)*
Dr Steve Loveless (SL)	Alison Pointu (AP)	Nick Wilson (NW)*

* *Denotes non-voting member*

In attendance: Justin Dix, Governing Body Secretary (Minutes)

Important information on the conduct of this meeting

- Please note that all timings are indicative
- This meeting is being recorded to ensure the accuracy of the minutes.
- Freedom of Information Act: Those present at the meeting should be aware that their names and designations may be recorded in the minutes of this meeting, which will be published on the CCG's website and otherwise freely available.