

<b>Title of paper:</b>	SDCCG Key Delivery Programmes 2013/14
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<b>Date:</b>	27 <sup>th</sup> September 2013
<b>Locality:</b>	All
<b>Meeting:</b>	Governing Body
<b>Agenda item:</b>	6
<b>For:</b>	Discussion and Decision
<p><b>Brief summary:</b></p> <p>This paper confirms Surrey Downs CCG (SDCCG) Key Delivery Programmes for 2013/14. The delivery programme was submitted, in draft, as part of SDCCG authorisation evidence against our Clear and Credible Plan and Financial Plan for 13/14.</p> <p>The CCG is already working towards delivering these programmes and therefore requests formal sign off by the Governing Body as a working document.</p> <p>These key delivery programmes form the basis of the Governing Body Assurance Framework and Risk Strategy referred to for decision in Item 8 and 9 on the agenda</p>	
<p><b>Quality and patient safety issues:</b></p> <p>Patient quality will be enhanced if delivery of programmes succeed</p>	
<p><b>Financial issues:</b></p> <p>Business Case for delivery of SDCCG Out of Hospital Strategy drafted to support and mitigate the financial risk to SDCCG.</p>	
<p><b>Workforce issues:</b></p>	

Workforce implications have been factored into service redesign.

**Statutory compliance:** Delivery programme is based on compliance with all statutory guidance.

**Conflicts of interest:**

Managed through SDCCG register of interests. Clinical alignment to programmes will be delivered through agreed job outlines to remove any conflicted interests

**Risk and assurance:**

All risks identified on SDCCG Risk Register (Agenda Item 9)

**Attachments:**

- Managing Surrey Downs CCG Development
- Clinical Leadership Framework
- Surrey Downs CCG Key Delivery Programmes 2013/14

## **Surrey Downs CCG Key Delivery Programmes 2013/14**

**September 2013**

### **Introduction**

This paper confirms Surrey Downs CCG (SDCCG) Key Delivery Programmes for 2013/14. These programmes form the basis of the Governing Body Assurance Framework and Risk Strategy referred to for decision in Item 8 and 9 on the agenda

### **1. Background**

In July/August the Chief Officer presented 'Managing SDCCG Development' (**Annex 1**) to the Executive Committee and Governing Body Members. The Key Delivery programmes for 2013/14 were developed from the strategic objectives and aligned to SDCCG Clinical Leadership Framework (**Annex 2**).

The Key Delivery Programmes 2013/14 were shared in draft form with the clinical executives and the CCG Heads of Services. The final draft of SDCCG Key Delivery Programmes 2013/14 was submitted as part of SDCCG authorisation evidence against our Clear and Credible Plan and Financial Plan for 13/14.

### **2. Elaboration**

The Executive Lead for each programme will be accountable for overseeing delivery.

The Clinical or Lay Panel Member lead will be responsible for taking the clinical or governance lead for specific programme working with the executive. All leads aligned to a programme will be working to a clear job outline signed off by the Executive Lead.

The operational leads for each programme are aligned against specific skills and areas of responsibility.

Heads of Services are now working with their operational teams to deliver the programmes. Each programme is aligned to individual staff work plans and forms part of their individual appraisal and performance assessment for 2013/14.

SDCCG appoint a Head of Programme management who commences on 23<sup>rd</sup> September 2013. Their role will be take overall responsibility for supporting, monitoring and reporting on delivery of the programmes.

### **3. Recommendations**

The CCG is already working towards delivering these programmes and therefore requests formal sign off by the Governing Body as a working document.