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| Title of paper: | Chief Officer's report |
| Meeting | Governing Body 31 st January 2014 |
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| Exec Lead: | Miles Freeman, Chief Officer |

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| Purpose | To Agree | |
| | To Advise | |
| | To Note | |

Out of Hospital reviews

Since the last Governing Body in November the majority of Executive Committee time has been taken up with the intensive process of reviewing all of our out of hospital contracts and making provision for future contracting arrangements. The detail of this is of necessity commercial in confidence but the process is significant as the former Surrey PCT transferred a number of contracts to us which lacked service specifications and proper documentation, and until this is addressed it is not possible to have confidence that we are achieving best value in these areas.

It is our intention to complete this programme by the middle of February and I will give an update on the process at the March Governing Body.

Business continuity and major incident preparedness

As I reported at the Audit Committee earlier this month, our business continuity arrangements were severely tested over the festive period when flooding meant that we lost access to Cedar Court on Christmas Eve and had to send staff home for safety reasons. This flooding also meant significant issues for local authorities and emergency services, and our community providers were also having to manage the impact on service provision and support the local authority in its duty to protect vulnerable people in flooded areas.

Our arrangements for managing the incident worked well but highlighted potential areas of weakness. We are conducting a review and lessons learned exercise which will lead to changes in our arrangements going forward.

Winter demand

To date there have been no significant periods of disruption or pressure on local services other than that due to flooding where there were temporary ward closures at East Surrey Hospital. Performance in the hospitals and community services used by Surrey Downs residents has generally been very good and there has been no significant issue with A&E other than normal seasonal pressures. However there are still several weeks of potentially bad weather ahead and we will continue to monitor performance vigilantly.

Recruitment to senior positions

We were unsuccessful in our attempts to recruit a Director of Contracting and will be considering how to address this alongside our review of commissioning support requirements. The process is continuing around the recruitment of a substantive Chief Finance Officer.

Support to the CCG

As we approach the end of the first year, we are engaged in discussions with the South Commissioning Support Unit to decide on the level of support we would like from them in 2014/15. In common with most CCGs, we have learned from our the first nine months of operation and feel that it may be more appropriate to provide some services in-house and will be discussing this with the CSU.

The tendering process for internal audit has now started with an aim for the successful organisation to provide services from June 2014.

GP IT

At the last Governing Body I outlined the significance of GP IT to the success of the CCG's strategy and for primary care locally to remain effective. I am pleased to report that we have had a very positive outcome to our approach to the Area team for funding for GP IT and are now rolling out a programme of replacing computers and other equipment. The total allocation to local practices was in excess of £300,000.

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| Recommendation(s): This report is advisory and I am happy to take questions from Governing Body members on any aspect of it. |
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| Attachments / references: None |
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Implications for wider governance

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| Quality and patient safety: No specific issues |
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| Patient and Public Engagement: No specific issues |
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| Equality Duty: Any changes to our support arrangements will be subject to an equality impact analysis, probably led by the CSU |
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Agenda item 6
Attachment 03

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| Finance and resources: |
| Communications Plan: A copy of this paper is on the CCG web site. |
| Legal or compliance issues: |
| Risk and Assurance: Risk SERVRED05 relates to the need to replace existing GP IT. CORP01 and CORP04 relate to major incident planning and business continuity planning respectively. |

