

SURREY DOWNS CLINICAL COMMISSIONING GROUP: HIGH LEVEL SUMMARY OF 2 YEAR (14/15) CLINICAL COMMISSIONING PRIORITIES - CLOSEDOWN REPORT

CLINICAL COMMISSIONING PRIORITIES	Ref No	KEY DELIVERY PROGRAMMES	HIDE	Project number	KEY DELIVERY PROJECTS	PROJECT MILESTONES								PROJECT PRIORITY: HIGH PRIORITY - MEDIUM PRIORITY - LOW PRIORITY	PROJECT STATUS: - IN DEVELOPMENT - TO BE APPROVED - IN PROGRESS - CLOSED	END OF YEAR CLOSEDOWN STATUS: NOT STARTED - PROJECT CLOSED OUTCOMES ACHIEVED - PROJECT CLOSED PROJECT LIVE NO LONGER A PRIORITY - PROJECT CLOSED PROJECT ON-GOING CARRIED FORWARD TO 15/16 PROJECT NOT STARTED CARRIED FORWARD TO 15/16 PROJECT LIVE TO BE RE-SCOPED FOR 15/16	Project Manager Lead	Date Updated
						Q1 Milestones	Assessment	Q2 Milestones	Assessment	Q3 Milestones	Assessment	Q4 Milestones	Assessment					
Priority 1 Maximise integration of community and primary care based services with a focus on frail older people and those with Long Term Conditions	P1 (A) 14/15	Maximise the integration of out of hospital for frail elderly and those with LTC	1	P1A.1	Establish CHS Integrated Locality Teams providing 5 day rehabilitation at home and 2 hour rapid response services	n/a	n/a	set up specification review group by end Aug	GREEN	interim report in October 2014	AMBER	final report with recommendations by Feb 15	GREEN	HIGH PRIORITY	TO BE APPROVED	OUTCOMES ACHIEVED - PROJECT CLOSED	Helen Cook	13.2.15
			1	P1A.2	Roll-out 7 day social care working arrangements at local hospitals for funded and self-funding patients (Surrey County Council)		GREEN	n/a	n/a	n/a	n/a	n/a	n/a	n/a	CLOSED	OUTCOMES ACHIEVED - PROJECT CLOSED	Helen Cook	7.11.14
			1	P1A.3	Establish Intermediate Beds on the Epsom Hospital Site, with transfer of local hospital beds (20 new beds)		GREEN	n/a	n/a	n/a	n/a	n/a	n/a	n/a	CLOSED	OUTCOMES ACHIEVED - PROJECT CLOSED	Mark Needham	7.11.14
			1	P1A.4	Develop an agreed discharge pathway providing practical support with Borough Councils, British Red Cross and Voluntary Sector	Audit & analysis of both Acute and Community Hospital to be completed by June 2014	GREEN	Full business case to be finalised by Aug 2014	RED	tbc	tbc	tbc	tbc	MEDIUM PRIORITY	TO BE APPROVED	PROJECT LIVE TO BE RE-SCOPED FOR 15/16	Kirsty McMurray	16.2.15
			1					Exec sign off of business case by end Sept	tbc	n/a	n/a	n/a	n/a					
			1	P1A.7	Improving Care in Nursing Homes (Note: previously defined as: Investment in nursing support to improve discharge process and meet national framework targets)	n/a	n/a	see P1A.1	GREEN	see P1A.1	GREEN	see P1A.1	GREEN	see P1A.1	see P1A.1	OUTCOMES ACHIEVED - PROJECT CLOSED	Helen Cook	13.2.15
			1	P1A.8	Surrey Wide review of Joint Equipment Store for Community services and Disability grants (NW Surrey are leading)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	AWAITING UPDATE	Helen Cook	13.2.15
			1	P1A.10	Dementia pathway review (new project following: Dementia Screening Service project)	n/a (awaiting project mandate approval)								n/a	n/a	PROJECT LIVE TO BE RE-SCOPED FOR 15/16	Peter Wade	16.2.15
			1	P1A.11	Increase medicines management resource into nursing homes and community to support integrated care	n/a	n/a	Produce a summary document of evidence of benefits and models of service by end July	AMBER	(Project Close) Produce a business case proposing the best fit model by end Oct	RED	n/a	n/a	MEDIUM PRIORITY	TO BE APPROVED	AWAITING UPDATE	Helen Marlow	1.12.14
			1					Hold workshop or consultation with key stakeholders that reviews different models of medicines management resource by end Sept	AMBER									
			P1 (C) 14/15	Transformation of Continuing Health Care and Funded Nursing Care Programme	1	P1C.1	Alignment of patch based working across agree health economies to ensure development of local alignment and relationships to support assessment and effective discharge planning	HUB and patch team functions and responsibilities clearly in place while move towards finalising resources is undertaken. Model initially in 'shadow' structure pending audit of workload and resources -Papers to go to Programme Board 15/04/2014 Shadow structure in place with leads identified for each area and leads contacts for each CCG	AMBER	Set up and complete meetings with CCG Leads on Programme Board to discuss proposed structures Meetings completed with CCG Leads on 17/06/2014. Requested for more detailed view on staff structure and view of JD's. NH to complete diagrammatically view of staff structure and hub and send JD's to leads. For agreement in structure by mid July - once agreed the structure will be announced to the team and a period of consultation will be undertaken - 8d CHC strategic management position to go to advert mid July	AMBER	first interviews for Head of Continuing Healthcare position to be completed Consultation process in regards to restructure to be completed (15-08-14 to 17-09-2014) Job matching for all current substantive posts to be completed Recruitment process to be completed by Dec 14 Head of CHC interview date 15-09-2014 Job matching for CHC team to be completed on 10th and 11th Sept	GREEN	all posts to be recruited to by 31.3.15	GREEN	MEDIUM PRIORITY	IN PROGRESS	OUTCOMES ACHIEVED - PROJECT CLOSED
1	P1C.2	Review or current workforce aligned to delivery of CHC and FNC Framework				see P1C.1	AMBER	see P1C.1	AMBER	see P1C.1	GREEN	to be defined	see P1C.1	see P1C.1	see P1C.1	OUTCOMES ACHIEVED - PROJECT CLOSED	Lorna Hart	16.2.15

CLINICAL COMMISSIONING PRIORITIES	Ref No	KEY DELIVERY PROGRAMMES	HIDE	Project number	KEY DELIVERY PROJECTS	PROJECT MILESTONES						PROJECT PRIORITY:	PROJECT STATUS:	END OF YEAR CLOSEDOWN STATUS:	Project Manager Lead	Date Updated			
				1	P1C.3	Back logs of CHC new and review referrals complete by (September 2015)	Surrey CCGs approval of Business Case to address backlogs (PRIORITY 1: initial & 3M reviews, PRIORITY 2: 12M and FNC reviews). Note NW Surrey have not agreed to FNC reviews)	GREEN	Implementation and contract monitoring	GREEN	Implementation and contract monitoring	GREEN	Implementation and contract monitoring	GREEN		OUTCOMES ACHIEVED - PROJECT CLOSED	Lorna Hart	15.2.15	
				1	P1C.4	New CHC & FNC Database in place delivering performance date that meets national and local requirements (July 14)	ITT period complete Evaluation complete	GREEN	Contract Award Mobilisation & Migration (PROJECT CLOSE)	GREEN	PROJECT ENDED (28.8.14)			n/a	CLOSED	OUTCOMES ACHIEVED - PROJECT CLOSED	Steph Isherwood	7.11.14	
				1	P1C.5	Roll out Personal Health Budgets	n/a	n/a	●PHB moving to BAU by Sept (tenders complete) ●Project exit and handover to service	GREEN	BAU inc. service monitoring & reporting	RED	PROJECT CLOSE		n/a	CLOSED	OUTCOMES ACHIEVED - PROJECT CLOSED	Lorna Hart	7.11.14
				1	P1C.6	Joint leadership post for between health and Local Authority for CHC	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	NOT STARTED - PROJECT CLOSED	Lorna Hart/Kim Hine	16.2.15	
				1	P1C.7	Commission residential / nursing home beds to enable patients to receive CHC assessments in appropriate settings of care (10 beds)	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	NOT STARTED - PROJECT CLOSED	Helen Cook/Steph Isherwood	13.2.15	
P1 (D) 14/15	Enabling Technologies to underpin integrated working	1	P1D.1	Roll-out of telehealth for patients with other chronic disease management needs (Surrey-wide)	Take on TH project from existing project lead & evaluate current service	GREEN	Campaign for local GPs / Health professionals to be aware and refer patients on to TH	GREEN	Start of Surrey wide evaluation, define evaluation metrics. Scope Medvivo supporting practices for referrals (additional cost)	AMBER	Evaluation & outcomes, avoidable admissions, percentage of referrals from GPs.	NOT ASSESSED	tbc	TO BE APPROVED	PROJECT NOT STARTED CARRIED FORWARD TO 15/16	Kirsty McMurray	16.2.15		
P1 (E) 14/15	Surrey Wide review of stroke services	1	P1E.1	Baseline of current services across Surrey (Surrey Wide initiative)	Public Health – JSNA review Workstream set-up Stakeholder identification Modelling scope agreed and funding sourced Modelling provider identification Modelling tendering	GREEN	Modelling provider identified Modelling undertaken with stakeholder engagement and review Commissioning intentions identified and recommended by Life After Stroke Workstream, Stroke Prevention Workstream and Stroke Model of Care Workstream to Stroke Change Board	GREEN	Modelling scenarios/options appraisal Collate further baseline data Undertake further stakeholder review Understand the financial baseline (financial impact of current 5-site model) Identify community data required to understand current performance Understand workforce and capacity impacts of options Identify delivery options for the whole pathway	AMBER	Consultation / wider stakeholder engagement (if required) Stroke Service Change implementation (as identified)	NOT ASSESSED	tbc	tbc	AWAITING UPDATE	tbc	7.11.14		
				1	P1E.2	Stroke Discharge Coordinator for Early Supported Discharge (Note: local SD CCG initiative)	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	AWAITING UPDATE	Helen Cook	13.2.15	
				1	P1E.3	Development of Service Specification across Surrey (Surrey Wide initiative)	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc		tbc	28.8.14	
P1(G) 14/16	Non-Elective Pathway Redesign	1	P1G.2	Falls Prevention Project Note: definition changed from, "PART 1: Falls / Fractured Neck of Femur (non-elective) PART 2: Falls (elective pathway)"	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	PROJECT LIVE TO BE RE-SCOPED FOR 15/16	Helen Cook	13.2.15		
				1	P1G.4	Urinary Tract Infection	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	PROJECT LIVE TO BE RE-SCOPED FOR 15/16	Helen Cook	13.2.15		
Priority 2 Provide elective and non-urgent care, specifically primary care, closer to home and improve patient choice	P2 (A) 14/15	Primary Care Offer		2	P2A.1	Primary Care Offer (Level 1): Primary Care Standards	●agree specification for Primary Care standards ●agree contract form ●exec to sign off specifications & costs ●send out contacts to all Membership Practices	GREEN	contract monitoring & contract payments	GREEN	contract monitoring & contract payments	GREEN	contract monitoring & contract payments	GREEN	HIGH PRIORITY	TO BE APPROVED	OUTCOMES ACHIEVED - PROJECT CLOSED	Karen Parsons	17.2.15

CLINICAL COMMISSIONING PRIORITIES	Ref No	KEY DELIVERY PROGRAMMES	HIDE	Project number	KEY DELIVERY PROJECTS	PROJECT MILESTONES						PROJECT PRIORITY:	PROJECT STATUS:	END OF YEAR CLOSEDOWN STATUS:	Project Manager Lead	Date Updated		
						HIGH PRIORITY	IN DEVELOPMENT	NOT STARTED - PROJECT CLOSED	PROJECT PRIORITY:	PROJECT STATUS:	END OF YEAR CLOSEDOWN STATUS:							
P2 (B) 14/15	P2 (B) 14/15		2	P2B.1	Primary Care Network Development	Scope project plan and structure	GREEN	<ul style="list-style-type: none"> Establish Project Steering Group & Network Groups Develop individual network plans (end Aug) 	RED	Contracts sign off (Jan 15)	RED	Networks 'go-live' (April 15)	AMBER	HIGH PRIORITY	TO BE APPROVED	PROJECT ON-GOING CARRIED FORWARD TO 15/16	Karen Parsons	17.2.15
				P2A.2	Primary Care Offer (Level 2):	<ul style="list-style-type: none"> Access Chronic Disease Management Elective Care Patient Satisfaction Medicines Management Community Medical Team 	<ul style="list-style-type: none"> communicate vision of Primary Care Provider Networks hosted 4 significant events to consult on Primary Care Provider Networks agree outline specifications & costs 	GREEN	<ul style="list-style-type: none"> confirming network configuration working up Primary Care Network business plans aligned to the specs establish a short-life task/finish group to support networks obtain legal advice on contract form & provide organisational form update GB on progress & plans in Sept 	AMBER	<ul style="list-style-type: none"> phased launch of networks (dependent on readiness) sign off by GB 	RED	<ul style="list-style-type: none"> shadow status in prep for 1st April contracts signed off between CCG & networks 	RED	HIGH PRIORITY	TO BE APPROVED	PROJECT ON-GOING CARRIED FORWARD TO 15/16	Karen Parsons
	P2 (D) 14/15	Promoting patient choice through a CCG hosted Referral Support Service	2	P2D.1	Extend scope of Referral Support Service to include Mental Health.		GREEN	n/a	n/a	n/a	n/a	n/a	n/a	n/a	CLOSED	OUTCOMES ACHIEVED - PROJECT CLOSED	Majorie de Vries	18.11.14
				P2D.2	Review and realignment of RSS	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Review of current service to scope efficiencies and pathway updates	GREEN	HIGH PRIORITY	IN DEVELOPMENT	PROJECT ON-GOING CARRIED FORWARD TO 15/16	Philippa Mardon
	P2 (E) 14/15	Elective Pathway redesign	2	P2E.1	Review current care pathways for: Cardiology	Completion of draft Business case (excluding activity shifts and financial modelling)	GREEN	Refinement of each clinical pathway following education event feedback	GREEN	Finalising and distributing clinical pathways following detailed consultant input; repeat of opportunity analysis based on SLAM data; prioritisation of QIPP opportunities emerging from analysis	NOT ASSESSED	milestone to be defined	n/a	HIGH PRIORITY	TO BE APPROVED	PROJECT ON-GOING CARRIED FORWARD TO 15/16	Philippa Mardon	11.2.15
				P2E.2	Ophthalmology	Scope current services including profiling of all spend on prominent ophthalmic conditions Evidence and national best practice	GREEN	Propose new model and clinical thresholds. Model financial implications.	GREEN	To produce a business case with recommendations and final draft of model for executive approval	GREEN	Implementation and roll out new pathway. Introduction of clinical thresholds into existing contracts. Evaluation phase, including clinical audits	GREEN	MEDIUM PRIORITY	tbc	PROJECT ON-GOING CARRIED FORWARD TO 15/16	Philippa Mardon	11.2.15
				P2E.3	MSK	Business case work-up Completion of draft baseline section of business case	GREEN	Refinement of each clinical pathway following education event feedback	GREEN	Finalising and distributing clinical pathways following detailed consultant input; repeat of opportunity analysis based on SLAM data; prioritisation of QIPP opportunities emerging from analysis	NOT ASSESSED	Project Close	GREEN	HIGH PRIORITY	TO BE APPROVED	PROJECT ON-GOING CARRIED FORWARD TO 15/16	Philippa Mardon	11.2.15
				P2E.4	Gynaecology	business case work-up	GREEN	complete business case development (end July) & complete contract arrangement	GREEN	new pathways 'go-live' & Performance monitoring in place	GREEN	Project Close	GREEN	HIGH PRIORITY	TO BE APPROVED	PROJECT ON-GOING CARRIED FORWARD TO 15/16	Philippa Mardon	11.2.15
				P2E.5	Ear, Nose & Throat	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Scope current services including profiling of all spend on prominent ENT conditions Evidence and national best practice	GREEN	MEDIUM PRIORITY	PROJECT ON-GOING CARRIED FORWARD TO 15/16	Philippa Mardon	11.2.15
P2E.6				Dermatology	Data extraction	AMBER	Data analysis	GREEN	tbc	tbc	tbc	tbc	n/a	n/a	PROJECT ON-GOING CARRIED FORWARD TO 15/16	Philippa Mardon	11.2.15	

CLINICAL COMMISSIONING PRIORITIES	Ref No	KEY DELIVERY PROGRAMMES	HIDE	Project number	KEY DELIVERY PROJECTS	PROJECT MILESTONES							PROJECT PRIORITY:	PROJECT STATUS:	END OF YEAR CLOSURE STATUS:	Project Manager Lead	Date Updated		
						HIGH PRIORITY	IN DEVELOPMENT	NOT STARTED - PROJECT CLOSED											
Priority 2: Diabetes	P2 (H) 14/15	Developing and Implementing Primary Care Standards	2	P2H.1	Implement new Tier 2 Diabetes Enhanced Service (enhanced management in General Practice) by April 2014		GREEN	n/a	n/a	n/a	n/a	n/a	n/a	CLOSED	OUTCOMES ACHIEVED - PROJECT CLOSED	Peter Wade	7.11.14		
	P2 (I) 14/15	Specialist Diabetes Services	2	P2I.1	Design, Procure and Implement Diabetes Tier 3 (Specialist led) service, including implementation of education programmes for clinical professionals and structured patient education		GREEN	n/a	n/a	n/a	n/a	n/a	n/a	CLOSED	OUTCOMES ACHIEVED - PROJECT CLOSED	Peter Wade	7.11.14		
			2	P2I.2	Review Acute Specialist Diabetes Tier 4 service (? Date)	tbc	tbc	tbc	tbc	tbc	tbc	tbc	MEDIUM PRIORITY	PROJECT NOT STARTED CARRIED FORWARD TO 15/16	Philippa Mardon	11.2.15			
			2	P2I.3	Development of pathways with ambulance and urgent care service for poor diabetic glycaemic control	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	MEDIUM PRIORITY	PROJECT NOT STARTED CARRIED FORWARD TO 15/16	Philippa Mardon	11.2.15		
			2	P2I.4	Commissioning plans in place for transitional care between paediatric and adult diabetes services	n/a (awaiting project mandate approval)							MEDIUM PRIORITY	TO BE APPROVED	PROJECT NOT STARTED CARRIED FORWARD TO 15/16	Philippa Mardon	16.6.14		
			2	P2I.5	Development of diabetes screening and prevention initiatives	n/a (awaiting project mandate approval)							MEDIUM PRIORITY	TO BE APPROVED	PROJECT NOT STARTED CARRIED FORWARD TO 15/16	Stuart Tomlinson/Peter Wade	16.6.14		
	P2 (J) 14/15	Improving the efficiency and effectiveness of Medicines Management, Prescribing, (including waste management)	2	P2J.1	2014/15 Medicines Management and Prescribing QIPP Scheme in place (April 2014)		GREEN		GREEN		GREEN		GREEN	n/a	CLOSED	OUTCOMES ACHIEVED - PROJECT CLOSED	Helen Marlow	7.11.14	
			2	P2J.2	Increase quality audits of prescribing and supporting Primary Care to take on more prescribing responsibilities	Requirements for audit included in PCS for INR monitoring and Shared care drug monitoring. PCS agreed and available for practices	GREEN	INR monitoring Audit circulated	GREEN	INR monitoring Audit returns reported to Executive Committee	GREEN	Report on shared care drug monitoring to Exec Committee	AMBER	HIGH PRIORITY	TO BE APPROVED	PROJECT ON-GOING CARRIED FORWARD TO 15/16	Liz Clark	11.2.15	
			2							Random checks on Shared care monitoring	NOT ASSESSED								
	2	P2J.3	Promote best practice in Prescribing and Medicines Management targeting: Diabetes; Respiratory; Falls	in development	tbc	in development	tbc	in development	tbc	in development	tbc	in development	tbc	HIGH PRIORITY	TO BE APPROVED	AWAITING UPDATE	Helen Marlow	7.7.14	
Priority 3: Urgent Care	P3 (A)	Urgent Care and discharge system that works to enable people to return to a suitable care environment earlier in their recovery pathway	3	P3A.1	Review of Ambulatory Unit & Community Assessment Unit	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	AWAITING UPDATE	Mable Wu/Tom Elrick	11.8.14
Priority 4: Enhanced support for those patient who require End of Life care	P4(A) 14/15	Improving our End of Life care pathway focusing on person centred care	4	P4A.1	Formal Review of Coordinate My Care.	Continue roll out of programme with associated training and education	GREEN	Review of project (Sept)	GREEN	Year 2 Financial proposal for Executive sign off	NOT ASSESSED	to be determined from Q2	tbc	HIGH PRIORITY	TO BE APPROVED	AWAITING UPDATE	Kirsty McMurray	10.10.14	
			4	P4A.2	Day and Night sitting service & EOLC - Integrated Night Response Service	n/a (awaiting project mandate approval)							tbc	tbc	AWAITING UPDATE	Kirsty McMurray	10.10.14		
			4	P4B.1	End of Life Care Pathway;	Roll out training and education event	GREEN	Draft RMH Business case due to be submitted end of Sept.	GREEN	Model Pathway/RMH Business Case for CCG Strategy	GREEN	tbc	tbc	tbc	tbc	AWAITING UPDATE	Kirsty McMurray	30.11.14	
Priority 5: Improve the access and patient experience of children's and maternity service	P5(A) 14/15	Surrey Wide Redesigning and commissioning CAMHS	5	P5A.1	Re-procure current Tier 2 & 3 CAMHS service	Analysis of current services and issues	GREEN	Engagement with local stakeholders	GREEN	Design new service spec	AMBER	Service spec signed off and finances agreed	AMBER		PROJECT ON-GOING CARRIED FORWARD TO 15/16	Peter Wade	16.2.15		
	P5(C) 14/15	Surrey Wide Acute Workstream	5	P5C.1	Review acute paediatric urgent care activity	engagement with local acute providers	GREEN	Pathway mapping of pressures for SRG	AMBER	gap & comparative analysis	AMBER	service re-design	NOT ASSESSED	tbc	tbc	AWAITING UPDATE	tbc	16.2.12	
	P5(E) 14/15	Surrey Wide Community and Therapies	5	P5E.1	Review paediatric therapies	Map current services	GREEN	Gap analysis and joint working with SCC	GREEN	Intro of PHB and Local Offer	AMBER	new service spec and tender if necessary	AMBER	tbc	tbc	AWAITING UPDATE	tbc	16.2.15	
Priority 6: Improving patient	P6 (A) 14/15	Mental Health Promotion and Prevention	6	P6A.2	Mental Health Community Connections	see P6D.1	n/a	see P6D.1	GREEN	see P6D.1	GREEN	no milestone defined	see P6D.1	see P6D.1	see P6D.1	OUTCOMES ACHIEVED - PROJECT CLOSED	Peter Wade	16.2.15	

CLINICAL COMMISSIONING PRIORITIES	Ref No	KEY DELIVERY PROGRAMMES	HIDE	Project number	KEY DELIVERY PROJECTS	PROJECT MILESTONES						PROJECT PRIORITY:	PROJECT STATUS:	END OF YEAR CLOSDOWN STATUS:	Project Manager Lead	Date Updated			
						HIGH PRIORITY	IN DEVELOPMENT	NOT STARTED - PROJECT CLOSED											
experience, outcomes and parity of esteem for people with mental Health and Learning Disabilities (including dementia)				6	P6B.2	24/7 response for older adults with mental health as part of the new project for MH Crisis Pathway review. (Surrey-wide initiative)	no milestone defined	n/a	Completion of clinical review of exemplar crisis care models	GREEN	Working with crisis partners across the system, joint development of appraisal criteria to prioritise options for the most appropriate local model of crisis care. Defining appropriate Qualitative and quantitative measurable outcomes - expected to span mental health, social care & BCF objectives.	GREEN	Define local stakeholder group membership and financial arrangements, following successful outcome of Surrey-wide bid for Transformation Challenge Award funding. Development of key content for local PID based on NE Hants and Farnham template	tbc	tbc	PROJECT ON-GOING CARRIED FORWARD TO 15/16	Peter Wade	16.2.15	
				6	P6B.3	DGH Adult, Older adult & Perinatal mental health Psychiatric Liaison Services (align MH contract to each CCG local plans) (Surrey-wide initiative)	tbc	tbc	tbc	tbc	tbc	tbc	Review revised Kingston CCG proposal for extended, ageless SWLSTG service at Kingston, subject to confirmation of cost & activity data to compare current baseline against new service proposal	AMBER	tbc	tbc	PROJECT ON-GOING CARRIED FORWARD TO 15/16	Peter Wade	16.2.15
	P6 (D) 14/15	Social & Individual		6	P6D.1	Develop a joint 5 year health and social care commissioning strategy (May 2014) that supports delivery of H&WB priorities for emotional wellbeing and adult mental health pathway (Surrey wide initiative)	no milestone defined	n/a	review of GP feedback on draft strategy, to inform local action planning	GREEN	Communication of final strategy & translating then prioritising strategy themes into local action plans	GREEN	Crisis pathway element of strategy to be prioritised as part of separate, stand-alone workstream	TO BE ASSESSED	MEDIUM PRIORITY	CLOSED	OUTCOMES ACHIEVED - PROJECT CLOSED	Peter Wade	16.2.15
	P6 (E) 14/16	Learning Disabilities		6	P6E.2	LD Health Checks Promotion	LD Healthcheck promotion in General Practice	GREEN	Training for Membership Practices	GREEN	Complete follow up training & Further comms to encourage	NOT ASSESSED	Practice DES achievement	GREEN	MEDIUM PRIORITY	TO BE APPROVED	PROJECT LIVE TO BE RE-SCOPED FOR 15/16	Jules Wilmhurst-Smith	16.2.14
	1.2 Health & Wellbeing Strategy			7	1.2.1	Working closely in partnership with Surrey County Council (SCC) to implement the H&WB	GB Chair to attend H&WB Summary of progress to GB with aligned strategic commissioning intentions for 14/15	tbc	GB Chair to attend H&WB Summary of progress to GB.	tbc	GB Chair to attend H&WB Summary of progress to GB with aligned strategic commissioning intentions for 15/16	tbc	GB Chair to attend H&WB Summary of progress to GB with aligned strategic commissioning intentions for 15/16	tbc	tbc	tbc	AWAITING UPDATE	TBA	
	1.3 Primary Care Offer & Integrated Provider Strategy			7	1.3.1	Development and Implementation of a Primary Care Strategy	Develop service specification, financial, activity and cost benefit analysis of Primary Care Network Model (Jun 14)	AMBER	Communicate draft offer to practices for engagement feedback and revision (Sep 14).	AMBER	Implementation of Primary Care Network model (Mar 15)	AMBER	Support resource allocated to the continuing development and maturity of Primary Care Networks	AMBER			PROJECT ON-GOING CARRIED FORWARD TO 15/16	Karen Parsons	17.2.15
				7	1.3.2	Development of Integrated Provider Strategy detailing coordinated working across care	Initial Draft Integrated	AMBER	Agreement of initial draft strategy	AMBER	Implementation of	AMBER	Evaluation of initial	AMBER			AWAITING UPDATE	James Blythe	27.8.14
	1.4 Localities and Clinical Networks			7	1.4.1	Improve Accountability (Note: Project linked to Project P2B.1 Primary Care Network Development)	Confirm Primary Care Strategy (operational PC Network Model) signed off by Membership Council (May 14) Confirm PC Network (May 14) Develop PC network Business Plans (Jun 14)	AMBER	Work up PC Network Business Plans and Sign-off (Aug 14) Identify and agree Budget and Contract for PC Network (Sep 14) Establish Primary Care Sub-Committee ToRs and meetings	AMBER	PC Network go live (Oct 14)	RED	Review of PC Network (Feb 15)	RED			PROJECT ON-GOING CARRIED FORWARD TO 15/16	Karen Parsons	17.2.15
				7	1.4.2	Improve Information Flows	Develop relevant QIPP Agree Practice/Network Benchmark Report for action	RED	BAU - Reports to Localities for action Progress Report to Exec Cttee Monthly	RED	BAU - Reports to Localities for action Progress Report to Exec Cttee Monthly	RED	BAU - Reports to Localities for action Progress Report to Exec Cttee Monthly	RED			AWAITING UPDATE	Mable Wu	
	1.5 Quality Strategy			7	1.5.1	Develop a Quality Strategy 2014/17 with associated delivery plan for 2014/15	Focus Groups with Stakeholders by Apr 14.	GREEN	Implementation of agreed delivery plan - (Monitoring through Quality Committee and executive Committee - Quarterly report to GB)	AMBER	n/a	n/a	n/a	n/a	HIGH PRIORITY	TO BE APPROVED	AWAITING UPDATE		
				7			Final Draft to Quality Committee, Executive Committee. For agreement at Governing Body in May 14	GREEN	(PROJECT CLOSE)										Eileen Clark

CLINICAL COMMISSIONING PRIORITIES	Ref No	KEY DELIVERY PROGRAMMES	HIDE	Project number	KEY DELIVERY PROJECTS	PROJECT MILESTONES						PROJECT PRIORITY:	PROJECT STATUS:	END OF YEAR CLOSEDOWN STATUS:	Project Manager Lead	Date Updated				
						HIGH PRIORITY	IN DEVELOPMENT	NOT STARTED - PROJECT CLOSED	NOT STARTED - PROJECT CLOSED	NOT STARTED - PROJECT CLOSED	NOT STARTED - PROJECT CLOSED	NOT STARTED - PROJECT CLOSED	NOT STARTED - PROJECT CLOSED							
Organisational Priority 1: Strategy	1.6 Financial Plan	7	1.6.1	2015/16 and outline 16/17 Finance Plan agreed		GREEN		GREEN		GREEN	n/a	n/a	n/a	CLOSED	OUTCOMES ACHIEVED - PROJECT CLOSED	Julie Brooks	7.11.14			
				Five (5) year Finance Plan		GREEN		GREEN		GREEN	n/a	n/a	n/a	CLOSED	OUTCOMES ACHIEVED - PROJECT CLOSED	Julie Brooks	7.11.14			
	1.7 Estates Strategy	7	1.7.1	Five (5) year Estates strategy in place	Engage with NHS PS to obtain Baseline of existing SDCCG Estate: Asset Register, Contracts, Leases, Occupancy, Costs		RED	Draft Estates Strategy for Consultation		RED	no milestone	n/a	HIGH PRIORITY	TO BE APPROVED	PROJECT ON-GOING CARRIED FORWARD TO 15/16	Jules Wilmhurst-Smith	16.2.15			
	1.8 Enabling Implementation Frameworks	7	1.8.1	Kingston LTB in place and delivering to planned strategy	Agree 2014/15 priorities with LTB partners. Agree operational remit of board sub-groups e.g. Urgent Care Board, Delayed Transfer of Care Working Group, Winter Planning Forum (May 14)		GREEN	Develop business case and project initiation document for key work programmes including: -configuration of community beds (Sep 14) -community medical input and case management -non-elective pathway design for falls, respiratory disease and UTIs		AMBER	Delivery of scoped and approved projects. Implementation of consistent NEL pathways for high volume conditions (Nov 14). Allocation of winter planning funds and implementation of winter planning measures		NOT ASSESSED	Evaluation of change in practice, dissemination of project learning and benefits analysis (quality and financial) (Mar 15).		NOT ASSESSED		AWAITING UPDATE	Tom Elrick	9.7.14
				SASH LTB in place and delivering to planned strategy	Agree 2014/15 priorities with LTB partners. Agree operational remit of board sub-groups e.g. Urgent Care Board, Delayed Transfer of Care Working Group, Winter Planning Forum		GREEN	Develop business case and project initiation document for key work programmes including: -configuration of community beds -community medical input and case management -non-elective pathway design for falls, respiratory disease and UTIs		AMBER	Delivery of scoped and approved projects. Implementation of consistent NEL pathways for high volume conditions. Allocation of winter planning funds and implementation of winter planning measures		NOT ASSESSED	Evaluation of change in practice, dissemination of project learning and benefits analysis (quality and financial)		NOT ASSESSED		AWAITING UPDATE	Tom Elrick	9.7.14
	1.9 Stakeholder Strategy	7	1.9.1	Review Communications and Engagement Strategy	Undertake review of current strategy. Revised strategy and action plan available for comment and ratification (Jun 14)		RED	Implement strategy and action plan (Jul 14)		RED	BAU - Implementation	BAU - Implementation				AWAITING UPDATE	Lucy Redings	9.7.14		
	1.10 Local Authority Partnerships	7	1.10.1	Determine and improve CCG/ LA opportunities for integration and development.	Determine best practice and/or existing partnership agreements with LAs, eg, from other CCGs/LAs. (May 14) Produce draft LA partnership agreement (Jun 14).			Negotiate relevant LA partnerships (Sept 14)			Implement LA partnerships, Report details to GB Nov 14.			BAU - Implementation		AWAITING UPDATE	James Blythe			
	2.1 Quality Process Planning	8	2.1.1	Develop supporting plan to Quality Strategy to document key processes and governance structures.	Quality Strategy development (See Section 1.5)		GREEN	Develop draft QPP to document agreed Quality Process (July 14)		GREEN	Quality Ctte to agree QPP Oct 14		AMBER	BAU - Implementation (PROJECT CLOSE)	Project Closed	HIGH PRIORITY	TO BE APPROVED	AWAITING UPDATE	Eileen Clark/ Mable Wu	13.2.15
					Produce an agreed procedure to manage CCG Outcome Indicators, Quality Premium and NHS Constitution KPIs for the Quality Premium	Implement an interim (PDCA) management process for managing		GREEN	Agree management procedure with quality ctte (Jun 14), and submit paper to Exec Ctte for agreement.(July 14)		(PROJECT CLOSE) Transfers to BAU (Reporting to relevant ASI activity monthly to Quality Ctte)						OUTCOMES ACHIEVED - PROJECT CLOSED			
						Develop a draft management procedure for consultation (May 14)		GREEN				n/a	CLOSED		Mable Wu	10.11.14				
Develop a Quality Review Process (QRP) aligned to the Project Planning schedule.					Develop a QRP with Service Redesign and Contracts Team for all AQP and Primary Care Services (May 14)		GREEN	Agree QRP with Quality Ctte. Implement Process. Report to Exec as part of Quality Reporting.		GREEN	Implement Process. Report to Exec as part of Quality Reporting.		GREEN	PROJECT CLOSE (3.10.14)		n/a	CLOSED	OUTCOMES ACHIEVED - PROJECT CLOSED	Eileen Clark	13.2.15
2.3 Soft Intelligence	8	2.3.1	Develop process to gather SI from healthcare professionals and the general public.	Follow activity from Quality Strategy development		GREEN	Develop plans and process to collect and act on SI (July 14) Quality Ctte and Exec Board to agree action plan (Sep 14)		RED	Quality Ctte to agree action plan (Oct 14) Exec Board to agree action plan (Oct 14) (PROJECT CLOSE)		AMBER	no milestone	n/a	HIGH PRIORITY	TO BE APPROVED	PROJECT ON-GOING CARRIED FORWARD TO 15/16	Eileen Clark	13.2.15	
2.9 Performance Reporting and Improvement Projects/ Contracts	8	2.9.1	Ownership and accountability of 15/16 QIPP delivery programme	no milestone defined		NOT ASSESSED	Review of 14/15 QIPP Progress and 2 year Operating Plan QIPP (Jul/Aug 14) Establish 15/16 QIPP planning process (Sep 14)		AMBER	Develop 15/16 QIPP Plans (Dec 14)		AMBER	Exec Ctte to agree 15/16 QIPP (Feb 15) GB to Agree 15/16 QIPP (Mar 15)		AMBER	AWAITING UPDATE	Mable Wu	9.7.14		

CLINICAL COMMISSIONING PRIORITIES	Ref No	KEY DELIVERY PROGRAMMES	HIDE	Project number	KEY DELIVERY PROJECTS	PROJECT MILESTONES						PROJECT PRIORITY:	PROJECT STATUS:	END OF YEAR CLOSDOWN STATUS:	Project Manager Lead	Date Updated							
						HIGH PRIORITY	IN DEVELOPMENT	NOT STARTED - PROJECT CLOSED															
Organisational Priorities		2.10 Information Governance		8	2.10.1 Accredited Safe Haven (ASH) and Controlled Environment for Finance	n/a	n/a	Data Sharing contract	RED	n/a	n/a	n/a	n/a	n/a	PROJECT ON-GOING CARRIED FORWARD TO 15/16	Mable Wu	13.2.15						
				8				Posts identified by MM and Finance	GREEN	n/a	n/a	n/a	n/a	n/a									
				8				Confirmation that JDs for MM do not need to altered.	GREEN	n/a	n/a	n/a	n/a	n/a									
				8				Estates (i.e. desks) to secure the physical environment (MM Team)	GREEN	n/a	n/a	n/a	n/a	n/a									
				8				Estates to secure the physical environment (Finance Team)	GREEN	n/a	n/a	n/a	n/a	n/a									
				8				JD changes for Finance drafted	GREEN	n/a	n/a	n/a	n/a	n/a									
				8				Pseudonymisation policy drafted	GREEN	n/a	n/a	n/a	n/a	n/a									
				SATION					3.2 Confirm SDCCG Organisational Development for 14/15		9	3.1.2 Development of Organisation and Development Strategy	line Managers to Agree in year objectives with staff/ teams (including wider Clinical Teams). 100% compliance by May 14.	tbc				Achieve 90% Staffing of SDCCG organisational structure (August 14)	tbc	Achieve 95% Staffing of SDCCG organisational structure (August 14)	tbc	Achieve 98% Staffing of SDCCG organisational structure (August 14)	tbc
9	3.1.2.2 Develop and agree Staff Establishment with all relevant roles identified (WTE, and	tbc	Review and ensure that all Job Descriptions against the establishment structure are up to date and complete		tbc	All Job descriptions against the establishment are up to date and complete	tbc				All Job descriptions against the establishment structure are up to date and complete.				tbc								
9	3.1.3 Formal review and revision of CSU commissioning support services (CSS) Service Level agreement (SLA).	GREEN	CSS Transition Draft BC Agreed.		GREEN	Transition CSS Phase 1 activity to SL CSU & In-House option	GREEN				Agreed Phase 2 Transition plan for ICT and GP IT				AMBER	Phase 2 CSS Transition (ICT & GP IT) - Complete	AMBER	PROJECT ON-GOING CARRIED FORWARD TO 15/16	Jules Wilmhurst-Smith	16.2.15			
9	3.2.1 Development of HR Dashboard	GREEN	Review of current HR Dashboard, development of agreed additional KPI's and reporting structure and frequency. HR Dashboard Agreed by Exec Ctte May 14		RED	Dashboard to be prepared on a monthly basis. Distributions programme and timescales to be agreed	RED				HR Dashboard - Monthly Report to Exec Ctte				RED	HR Dashboard - Monthly Report to Exec Ctte	AMBER	PROJECT ON-GOING CARRIED FORWARD TO 15/16	Alii McQuillian	11.2.15			
9	3.2.2 Formally embed the 14/15 Appraisal process	RED	Line Managers to Agree in year objectives with staff/ teams (including wider Clinical Teams). 100% compliance by May 14.		RED	Line managers to review objectives with individuals - update as necessary.	RED				Complete a PDCA cycle and review current Appraisal process. Line Managers to conduct mid-year reviews (Oct 14). Development of implementation/ communication plan for 2015				GREEN	Agree and roll out 2015 appraisal process (Feb 15). Clear communication plan for roll out with supported training	AMBER	PROJECT ON-GOING CARRIED FORWARD TO 15/16	Alii McQuillian	11.2.15			
9	3.2.3 Develop and implement a formal Talent Management Process linked to succession planning and SDCCG organisational objectives.	RED	Not Started		RED	Remunerations Ctte to provide direction and guidance to Exec and HR for scope of talent management and succession planning (Jul 14). (Expectation is industry best practise)	RED				Proposal for a talent management process to be developed for review by Exec and Remunerations Ctte (Oct 14). Commence Succession Planning (Nov 14)				RED	Roll out of new talent management process through clear communication exercise (Jan 14)	NOT ASSESSED	PROJECT ON-GOING CARRIED FORWARD TO 15/16	Alii McQuillian	11.2.15			
9	3.2.4 Implementation of Staff Forum	AMBER	Establish the Criteria and Process to creating a Staff Forum by May 14. Staff Forum(SF) established. Terms of reference to be agreed. HRBP to chair SF to be held on a bi-monthly basis.		GREEN	Hold Staff Forum on a bi-monthly basis. SMT to Respond to significant issues raised.	GREEN				Hold Staff Forum on a bi-monthly basis. SMT to Respond to significant issues raised.				GREEN	Hold Staff Forum on a bi-monthly basis. SMT to Respond to significant issues raised. Conduct Review of SF process and format (PCDA Cycle).	GREEN	OUTCOMES ACHIEVED - PROJECT CLOSED	Alii McQuillian	11.2.15			

CLINICAL COMMISSIONING PRIORITIES	Ref No	KEY DELIVERY PROGRAMMES	HIDE	Project number	KEY DELIVERY PROJECTS	PROJECT MILESTONES						PROJECT PRIORITY:	PROJECT STATUS:	END OF YEAR CLOSDOWN STATUS:	Project Manager Lead	Date Updated		
												HIGH PRIORITY	IN DEVELOPMENT	NOT STARTED - PROJECT CLOSED				
Organisational Priority 3 - DEVELOPING THE ORGANISATION				9	3.2.5	Development of Staff Engagement Survey	Develop of draft Staff Engagement Survey for presentation to SMT	GREEN	Roll out of SES to all SD CCG staff with supporting communication plan.	GREEN	Collated results to be presented to SMT with proposed plan of action. Collated results to be presented to the SD CCG staff with proposed SMT plan of action based on the results	RED	Develop a rolling annual Staff Survey Process for action in 2015 (PDCA Cycle).	RED		AWAITING UPDATE	Ali McQuillan	11.2.15
				9	3.2.6	Governing Body improved Knowledge of CCG day-to-day business.	Publish weekly newsletter to GB members. Re-Launch Communications Engagement Strategy with Membership Practices	GREEN	Publish weekly newsletter to GB members. Develop and implement Annual Business Planner Review options for video-conferencing and interactive comms	GREEN	Publish weekly newsletter to GB members. Implement video-conferencing/interactive comms	AMBER	Publish weekly newsletter to GB members. Implement video-conferencing/interactive comms	AMBER		PROJECT ON-GOING CARRIED FORWARD TO 15/16	Karen Parsons	17.2.15
		3.6 Review of Collaborative arrangements		9	3.6.1	Collaborative Agreements with review process in place for 15-16. Streamline Collaborative working arrangements.	Collaborative agreements for CHC reviewed, revised and agreed (Jun 14) Collaborative agreements for Medicines Management and IFR reviewed (Jun 14) Develop required outcomes for 'Safeguarding Adults' across Surrey (Jun 14)	tbc	Collaborative agreements for CHC monitored - on going. Collaborative agreements for Medicines Management and IFR reviewed and monitored (Aug 14) Embed required outcomes in Safeguarding Adults service (Sep 14)	tbc	Collaborative agreements for CHC monitored - on going. Collaborative agreements for Medicines Management and IFR monitored - on going. Safeguarding Adults service monitored - on going.	tbc	Collaborative agreements for CHC monitored Collaborative agreements for Medicines Management and IFR monitored Start planning for Safeguarding Adults service in 2015/16 (Jan 15)	tbc		AWAITING UPDATE	tbc	
		3.7 Communications & Engagement		9	3.7.1	Redevelop CCG website	Engagement	GREEN	Sign off project scope	GREEN	Graphic Design	GREEN	Anticipate new website will be live with no further action required.	GREEN	OUTCOMES ACHIEVED - PROJECT CLOSED	Jade Brelsford	17.2.15	
			Site mapping	GREEN					Technical Development	GREEN	Engagement rollout	AMBER						
			Interface Design	GREEN					Testing	GREEN								
				GREEN					Development (soft launch)	GREEN								
				GREEN					Launch	GREEN								
			3.7.2	9	Develop extranet for member practices and CCG staff	Engagement	GREEN	Sign off project scope	GREEN	Graphic Design	GREEN	Engagement rollout	AMBER	PROJECT ON-GOING CARRIED FORWARD TO 15/16	Jade Brelsford	17.2.15		
		Site mapping						GREEN	Technical Development	AMBER	Authentication tool testing	GREEN						
	Interface Design	GREEN						Testing	AMBER	Extranet testing	AMBER							
		GREEN						Development (soft launch)	AMBER	Extranet go live	AMBER							
		GREEN						Launch	AMBER	Extranet launch/engagement	AMBER							
			9	3.7.3	Engage and involve local community in setting of 2015/16 commissioning priorities	Following review of Communications and Engagement strategy, action plan to include plans for engagement on commissioning intentions	GREEN	Plan widespread engagement agenda with all key stakeholders and start engagement activities such as GP engagement, provider letters, community roadshows, patient surveys and focus groups.	GREEN	Conduct GP sessions and gather feedback from patient groups and stakeholders. Review feedback and feed into priorities.	GREEN	Commissioning plans and priorities for 15/16 finalised and communicated to local community. Include how feedback has shaped our plans.	GREEN		OUTCOMES ACHIEVED - PROJECT CLOSED	Jade Brelsford	17.2.15	
			9	3.7.4	Develop and publish Annual Report in line with national requirements	Draft 2013/14 annual report to be available for comment early April 2014. Final report and accounts to be signed off by remuneration and nominations committee, audit, member practices and governing body. Final timescales to be confirmed.	GREEN	Annual report to be presented at first CCG AGM (expected July 2014) and widely distributed in the local community.	GREEN	Transfers to BAU (4.9.14) (PROJECT CLOSED)			n/a	CLOSED		OUTCOMES ACHIEVED - PROJECT CLOSED	Jade Brelsford	7.11.14

CLINICAL COMMISSIONING PRIORITIES	Ref No	KEY DELIVERY PROGRAMMES	HIDE	Project number	KEY DELIVERY PROJECTS	PROJECT MILESTONES						PROJECT PRIORITY:	PROJECT STATUS:	END OF YEAR CLOSEDOWN STATUS:	Project Manager Lead	Date Updated		
						HIGH PRIORITY	IN DEVELOPMENT	NOT STARTED - PROJECT CLOSED	OUTCOMES ACHIEVED - PROJECT CLOSED	Project Manager Lead	Date Updated							
				9	3.7.5	Hold Annual General Meeting in line with CCG requirements	Plan first CCG AGM, which is expected to take place in July 2014, date TBC	GREEN	Anticipate first CCG AGM will take place in July 2014, date TBC	GREEN	Transfers to BAU (4.9.14) (PROJECT CLOSED)			n/a	CLOSED	OUTCOMES ACHIEVED - PROJECT CLOSED	Jade Brelsford	7.11.14
Organisational Priority 4: ACHIEVING FINANCIAL BALANCE		4.3 Contact data base to capture all contracts and aligned payments	10	4.3.1	Create and maintain a 'Contract Database'	Deliver FY2014 core 'Contract database' (Apr 2014). Maintain (updated weekly) the Contract Db for use by CCG/CSU. Provide monthly update to CSS Management Mtg	AMBER	Maintain (updated weekly) the Contract Db for use by CCG/CSU. Provide monthly update to CSS Management Mtg	AMBER	Maintain (updated weekly) the Contract Db for use by CCG/CSU. Provide monthly update to CSS Management Mtg	AMBER	Maintain (updated weekly) the Contract Db for use by CCG/CSU. Provide monthly update to CSS Management Mtg	GREEN	CLOSED	OUTCOMES ACHIEVED - PROJECT CLOSED	Jules Wilmhurst-Smith	16.2.15	
		4.4 Contracting and Commissioning Intentions (including CQUIN & QP) in place for all contracts in 14/15.	10	4.4.1	14/15 Contracting and Commissioning Intentions signed off	Plan of Contracts to be agreed (Apr 14) Action Contracts Plan - on going. Report at CSU Weekly Mtgs.	tbc	Action Contracts Plan - on going. Report at CSU Weekly Mtgs.	tbc	Action Contracts Plan - on going. Report at CSU Weekly Mtgs.	tbc	Action Contracts Plan - on going. Report at CSU Weekly Mtgs.	tbc		AWAITING UPDATE	James Blythe		
		4.7 Partnership Funding	10	4.7.1	Annual review and application for partnership funding 14/15	Confirm partnership funding allocation and	tbc	Contract Monitoring	tbc	Contract Monitoring	tbc	Contract Monitoring Confirm changes for 15/16	tbc		PROJECT LIVE TO BE RE-SCOPED FOR 15/16	Jules Wilmhurst-Smith	16.2.15	
	4.7.2			Review of Voluntary Services Contracts	14/15 Voluntary service contracts in place (June 14)	tbc	Contract Monitoring	tbc	Contract Monitoring	tbc	Contract Monitoring Confirm changes for 15/16	tbc		AWAITING UPDATE	tbc			
		4.8 QIPP	10	4.8.1	Develop QIPP Prog and Improve: Realism, Scope, Reporting, and Delivery	QIPP programme team to be set up (Apr 14). Key leads and supporting team identified for each scheme (Apr 14). PIDs and full business cases required and signed off by Executive team (May 14). Implementation plans to be developed for each scheme including those with longer term delivery (May 14). QIPP reporting system to be agreed (May 14). Commence rollout in line with implementation plans (Jun 14).	AMBER	Implementation and monitoring of delivery (on going). Twice weekly monitoring meetings underway. Monthly Update to CFO: Risks and/or programme slippages identified and mitigation plans agreed. Formal quarterly reporting on progress of QIPP to Exec and Governing bodies. Critically review success or not of individual initiatives.	RED	Implementation and monitoring of delivery (on going). Monthly Update to CFO: Risks and/or programme slippages identified and mitigation plans agreed. Conduct half-yearly review QIPP targets, and agree plans to ensure in-year financial balance. Identifying new areas of potential saving for 15/16 in line with Out of Hospital Strategy. Identify QIPP opportunities resulting from planned BCF investment 15/16.	RED	Implementation and monitoring of delivery (on going). Agree QIPP target for 15/16 (Feb 15). Agree QIPP project Mandates for 15/16 with outline PIDs and Business Cases. Continue work with BCF teams (on going). Produce QIPP schedule for 15/16 (Mar 15)	RED		AWAITING UPDATE	Julie Brooks (+Proj Leads)	27.11.14	
		4.9 EDICS Contract	10	4.9.1	Conclude Adjudication	Update Exec and Governing Board on Adjudication process and progress (Apr/ May 14). Agree Communication Plan for immediate action on notification of Adjudication outcome (Apr 14)	tbc	Update CCG Plans and Contracts to reflect Adjudication decision.	tbc	N/A	tbc	N/A	tbc		AWAITING UPDATE	Mathew Knight		