

**Annual General Meeting of the Clinical Commissioning Group: 10<sup>th</sup> July 2014, 4.15 – 5.15pm.**

St George's Christian Centre, Barnett Wood Lane, Ashted, Surrey KT21 2DA

For details of the meeting and general information about Surrey Downs CCG visit our website [www.surreydownsccg.nhs.uk](http://www.surreydownsccg.nhs.uk).

**Please note that there will be the opportunity for partners and the public to meet informally with the member practices and Governing Body members over tea and coffee between 3.30 and 4.15 to ask questions about the CCG and its work.**

**AGENDA**

Standing items			
1.	<b>Welcome and introductions - <i>Chairman</i></b>	To Note	Verbal
2.	<b>Apologies for absence – <i>Chairman</i></b>	To Note	Verbal
3.	<b>Confirmation of Quorum – <i>Chairman (see footnote to the agenda – extract 3.6.1 from the CCG's constitution)</i></b>	To Note	Verbal
4.	<b>Register of Interests of member practices – <i>Chairman.</i></b>	To Note	Att 1.
5.	<b>Minutes of 2014 Annual General Meeting – <i>Chairman.</i></b>	To Agree	Att 2.
6.	<b>Governing Body membership 2014-15 – <i>Chairman</i></b>	To Confirm	Att 3.

Annual report and accounts 2013/14			
7.	2014/15 Annual Report – <i>Chairman</i>	To Note	Att 4.
8.	2014/15 Accounts – <i>Chief Finance Officer</i>	To Note	
Keynote address and questions			
9.	Value in health care – <i>Sir J. A. Muir Gray, CBE(see below)</i>	Presentation	
10.	Questions from the public - <i>Chairman</i>	To Discuss	Verbal

### Biographical Note – Professor Sir J A Muir Gray



Muir Gray entered the Public Health Service by joining the City of Oxford Health Department in 1972 after qualifying in medicine in Glasgow, the city of his birth. The first phase of his professional career focused on disease prevention, for example on helping people stop smoking, and health in old age. He then developed all the screening programmes in the NHS, for pregnant women, children, adults and older people for example offering managed sixty five screening for abdominal aortic aneurysm and, for both men and women, screening for colorectal cancer. He also developed services to bring knowledge to patients and professionals. Working on the principle that the delivery of clean clear knowledge was analogous to the provision of clean clear water he saw the organisation and delivery of knowledge as a public health service, for example developing NHS Choices [www.nhs.uk](http://www.nhs.uk) , which now has over 40 million visits a month, and setting up the Centre for Evidence Based Medicine in Oxford.

During this period he was appointed as the Chief Knowledge Officer of the NHS and was awarded both a CBE and later a Knighthood for services for the NHS. He is a Visiting Professor in Knowledge Management in the Nuffield Department of Surgery. He set up charities to promote urban walking and an Oxford based Centre for Sustainable Healthcare

He is now working with both NHS England and Public Health England to bring about a transformation of care with the aim of increasing value for both populations and individuals and published a series of *How To Handbooks* for example, *How to Get Better Value Healthcare*, *How To Build Healthcare Systems* and *How To Create the Right Healthcare Culture*. He recently published a book for people aged seventy called *Sod Seventy!*

## **Constitutional requirements for the Annual General Meeting of Surrey Downs Clinical Commissioning Group**

10.1.1 The Group will publish annually ... an Annual Report, presenting the Group's Annual Report to a public meeting.

4.5.1 The Group will demonstrate its accountability to its Members, local people, stakeholders and the NHS Commissioning Board in a number of ways, including by: (f) meeting annually in public to present its Annual Report (which must be published);

3.14.1 The AGM of the Council of Members' Meetings, at which the Group presents the Annual Report to the public, shall be public.

3.6.1 One third of persons entitled to vote upon the business to be transacted, each being a Practice Representative, shall be a quorum for the Council of Members' Meeting.

3.6.3 Governing Body members will be confirmed at the CCG's Annual General Meeting

### **Important information on the conduct of this meeting**

- Please note that all timings are indicative
- This meeting is being recorded to ensure the accuracy of the minutes.
- Freedom of Information Act: Those present at the meeting should be aware that their names and designations may be recorded in the minutes of this meeting, which will be published on the CCG's web site and otherwise freely available.

#### **Circulation:**

CCG Member Practices and Governing Body members

Publicly available on the CCG website