

Governing Body Meeting: Friday 25th September 2015, 1.00 – 3.30pm

King George's Hall, High Street, Esher, Surrey KT10 9RA

For details of the meeting and general information about Surrey Downs CCG visit our website www.surreydownsccg.nhs.uk

AGENDA

Standing items			
1.	Welcome and introductions, including update on Governing Body membership – <i>Chairman</i>	To Note	-
2.	Questions from the public - <i>Chairman</i>	To Discuss	-
3.	Apologies for absence – <i>Chairman</i>	To Note	-
4.	Register of Members' Interests and potential conflicts of interest – <i>Chairman</i>	To Note	Att 1.
5.	Minutes of the Governing Body Meeting held on 10th July 2015 – <i>Chairman</i>	To Agree	Att 2.
6.	Matters arising not on the agenda - <i>Chairman</i>	To Discuss	-
Business items			
7.	Update on CCG Assurance and NHS England Directions – <i>Chief Officer</i>	Verbal update	-
8.	Chief Officer's Report – <i>Chief Officer</i>	To Discuss	Att 3.

Commissioning and Strategy			
9.	NHS Surrey Downs CCG Health Profile – Ruth Hutchinson, Consultant in Public Health, Surrey County Council - Presentation	To note	-
10.	Five Year Forward View – Director of Commissioning and Strategy	To note	Att 4.
11.	Community Hospitals: Consultation Proposals – Director of Commissioning and Strategy	To Agree	Att 5.
12.	Stroke Change Project – Director of Commissioning and Strategy	To Agree	Att 6.
13.	End of Life Care Strategy – Director of Commissioning and Strategy – Presentation by Dr Kate Laws, Clinical Lead for End of Life Care	To Agree	Att 7.
14.	2016/17 Commissioning Intentions Update – Director of Commissioning and Strategy	To note	Att 8.
Quality, Performance and Delivery			
15.	Quality and Performance Report – Head of Clinical Quality / Chief Finance Officer	To Agree	Att 9.
16.	Month 5 Finance Report – Chief Finance Officer.	To Agree	Att 10.
Assurance and Governance			
17.	Risk Register and Assurance framework – Chief Officer.	To Discuss	Att 11.
18.	Audit Committee Report - Chair of the Committee.	To Note	Att 12.
19.	Finance and Performance Committee Report – Chair of the Committee	To Note	Att 13.
20.	Quality Committee Report - Chair of the Committee.	To Note	Att 14.
21.	Remuneration and Nominations Committee Report- Chair of the Committee.	To note	Att 15.
22.	Primary Care Committee Report – Chair of the Committee.	To Note	Att 16.

Other matters			
23.	Any other business - <i>Chairman</i>	To Discuss	Verbal

Date of next meeting

The next full meeting of the Governing Body in Public is on the 27th November at 1pm, venue to be confirmed

Important information on the conduct of this meeting

- In accordance with the CCG's constitution and Section C3.17 (i) (ii) and Sections 1(2) and 1(8) of the Public Bodies (Admission to Meetings Act 1960), it is resolved that it is necessary for representatives of the press and other members of the public to be excluded from any section of this meeting wherein public discussion, having regard to the confidential nature of the business to be transacted, would be prejudicial to the public interest.
- The quorum of the meeting of the Governing Body shall be not less than one third of the members of the Governing Body present, at least one (1) of whom shall be a Lay Member, one (1) an employee of the Group and two (2) clinical members.
- This meeting is being recorded to ensure the accuracy of the minutes.
- Freedom of Information Act: Those present at the meeting should be aware that their names and designations may be recorded in the minutes of this meeting, which will be published on the CCG's web site and otherwise freely available.

Circulation

Governing Body members:

Dr Claire Fuller	Dr Ibrahim Wali	Dr Mark Hamilton
Miles Freeman	Dr Andrew Sharpe	Peter Collis
Karen Parsons	Dr Hazim Taki	Jackie Oliver
Matthew Knight	Dr Kate Laws	Gill Edelman
James Blythe*	Dr Suzanne Moore	Jonathan Perkins
Dr Jill Evans	Dr Robin Gupta	Eileen Clark *
Dr Simon Williams	Dr Louise Keene	Yvonne Rees *
Dr Russell Hills		

Independent Observer: Mr Cliff Bush

** Denotes non-voting member*

