

Title of paper:	Quality Committee Report	
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Date of paper:	16 th September 2015	
Exec Lead:	Karen Parsons – Chief Operating Officer	
Meeting name and date:	Governing Body 25 th September 2015	
Agenda item & attachment number:	Agenda item 20 Attachment 14	
Attachments – please list or state “none”	Quality Committee Report	
Purpose of Paper (tick one only):		
For information only (to note)		<input checked="" type="checkbox"/>
Requires discussion and Feedback		<input type="checkbox"/>
For decision		<input type="checkbox"/>

Executive Summary:

This report summarizes the activity of the Quality Committee since July 2015 and is presented to confirm that it continues to discharge its core functions.

The report draws attention to the issues that the committee has considered and the assurance received. It also outlines the process that has been initiated to recruit to the post of Independent Board Nurse Member following the resignation of Alison Pointu, Independent Nurse and Chair of the Quality Committee and interim arrangements that have been put in place since this.

Compliance section

Please identify any significant issues relating to the following areas. Do not leave any boxes blank – if there are no compliance issues please state “no known issues”.

Risk Register and Assurance Framework	Risks identified through the work of the committee are added to the corporate risk register
Patient and Public Engagement	No known issues
Patient Safety & Quality	Ongoing focus on improving quality and safety is essential, particularly in a financially challenged NHS
Financial implications	As above
Conflicts of interest	No known issues
Information Governance	No known issues
Equality and Diversity	No known issues
Any other legal or compliance issues not covered above	Some performance issues will be related to NHS Constitution legal duties

Quality Committee Report

1. Introduction

The Quality Committee is required to meet formally six times a year to monitor, discuss and measure improvements in the quality and safety of care delivered by our commissioned providers and to highlight risk and seek assurance about the effectiveness of mitigating actions. On alternate months, the committee holds a Quality Seminar where a particular provider or subject can be scrutinised in more detail, taking a “deep dive” approach to the meeting.

2. Committee Meetings and Quality Seminars

Since July, the Quality Committee has held one Seminar which focused on the Quality, Innovation, Productivity and Prevention (QIPP) projects being undertaken by the Continuing Healthcare Service and their impact on quality. Risks highlighted included the capacity of the service to carry out assessments and reviews within required timescales and relationships with some providers. It was also acknowledged that there needed to be a balance between streamlining processes and ensuring that patient outcomes were improved at the same time. It was agreed by the committee that whilst there were still areas of quality that needed improvement, the service had improved enormously over the past 18 months. It was noted that governance arrangements for the service is through the CHC Programme Board which meets on a quarterly basis.

There was also a formal meeting of the Quality committee that took place on 1st September. The meeting was chaired by Dr Mark Hamilton, Secondary Care Doctor on the Governing Body following the resignation of Alison Pointu, Independent Nurse on the Governing Body.

There was a particular focus on the following areas at the committee; 62 day cancer referral to treatment waiting times, Healthcare Associated Infections, Children services and safeguarding children services following the review of services for looked after children in Surrey. Progress in these areas was noted and assurance around the ongoing actions of providers.

Amendments to the Surrey Downs CCG Safeguarding Adults Policy made following the Implementation of the Care Act 2014 were noted and agreed. The committee also received and noted the annual healthcare associated Infection Assurance report from the Surrey Infection Control Lead.

3. Chair of the Quality Committee

Following the resignation of the Registered Nurse Governing Body Member the Quality Committee has been chaired by the Secondary Care Doctor as an interim arrangement.

The CCG has commenced the recruitment process for the Registered Nurse post with the support of NHS England South (South East) with the aim of completing the process by the middle of October 2015.

The Governing Body is asked to note this report.